

# SARDA PROTEINS LIMITED

Reg. Office: G-1-177(A) Matsya Industrial Area, Alwar-301030 (Rajasthan) CIN:L15142RJ1991PLC006353

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## NOTICE OF THE 25<sup>TH</sup> ANNUAL GENERAL MEETING, REMOTE E-VOTING INFORMATION AND BOOK CLOSURE

NOTICE IS HEREBY GIVEN THAT the Twenty Fifth (25<sup>th</sup>) Annual General Meeting (AGM) of the Members of Sardaproteins Limited ("Company") will be held at Registered Office of the Company at G-177(A), Matsya Industrial Area, Alwar-301030(Rajasthan) on Tuesday, September 20, 2016 at 03.00 P.M. to transact the business as mentioned in the Notice of the AGM. Physical copies of the Notice of the 25<sup>th</sup> AGM and Annual Report for the Financial Year 2015-16 have been sent to all other Members at their registered address in the permitted mode. The dispatch of Notice of AGM has been completed on 25<sup>th</sup> August, 2016 Pursuant to the provision of Section 91 of the Companies Act, 2013, Rules made there under and regulation 42 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Register of Members and the Share Transfer Books of the Company will remain closed from Monday, September 12, 2016 to Tuesday, September 20, 2016 (both days inclusive) for the purpose of the 25<sup>th</sup> Annual General Meeting for the year ended 31<sup>st</sup> March, 2016.

1. As per Section 108 of the Companies Act, 2013, read with Rule 20 of the companies (Management and Administration) Rules, 2014 as amended from time to time and regulation 44 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company is pleased to provide its Members the facility to cast their vote electronically on all the resolution set forth in the Notice. The members may cast their votes using an electronic voting system from a place other than the venue of the meeting ("remote e-voting"). The Company has engaged the services of Central Depository Services (India) Limited ("CDSL") as the agency to provide e-voting facility. CS Manoj Maheshwari, Practising Company Secretary (FCS 3355) has been appointed as the Scrutinizer to scrutinize the remote e-voting and ballot process in a fair and transparent manner. The detailed procedure/ instructions for remote e-voting are contained in the Notice of the AGM. In this regard, the Members are further notified that: the remote e-voting shall commence from Friday, September 16, 2016 at 09.00 A.M. and end on Monday, September 19, 2016 at 5.00 P.M.

2. The Remote E-Voting shall not be allowed beyond 5.00 P.M. on Monday, September 19, 2016.

3. The Facility for voting through ballot paper shall be made available at the AGM.

4. The Members who have cast their vote by remote e-voting prior to the AGM may also attend the AGM but shall not be entitled to cast their vote again

5. A person whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date i.e. September 13, 2016 only shall be entitled to avail the facility of remote e-voting as well as voting in the general meeting.

6. Any person, who acquires shares of the Company and becomes member of the Company after the dispatch of notice of the AGM but before the cut-off date may obtain the Login ID and pass by following the procedure as mentioned in the notice of the AGM or sending a request at helpdesk.evoting@cdslindia.com However, if a person is already registered with CDSL for e-voting then existing user ID and password can be used for casting vote.

7. The Notice of 25th AGM and Annual Report is available on the company website and on CDSL website www.evotingindia.com

8. For electronic voting instructions, Members may go through the instructions in the notice of 25th AGM and in case of any queries / grievances connected with electronic voting, Members may refer the Frequently Asked Questions ("FAQs") and e-voting user manual for shareholders available at the HELP section of www.evotingindia.com or may write to helpdesk.evoting@cdslindia.com and can contact Dy. Manager, CDSL India, 17th floor, PJ Towers, Dalal Street, Mumbai-400001. (Contact No. 1800 200 5533).

Place: Alwar

Date: 26.08.2016

For Sardaproteins Limited

Sd/-

Damodar Prasad Sardaproteins (DIN No. 00763377)

Chairman